

VACANCY ANNOUNCEMENT



POSITION DETAILS

Title: Mechanical Supervisor
Location: Sumgayit

JOB DUTIES

- Accountable for all Safety rules and regulations are followed in areas of responsibility
- Accountable for effective planning and implementation of maintenance activities
- Supervision of daily mechanical maintenance and modification works in the plant
- Reviews the technical documents and reports prepared by his personnel.
- Estimate the spares required for smooth execution of the Maintenance section tasks.
- Participate in shutdown planning and execution.
- Participate in investigation of failures of equipment, provide all necessary support to engineering department
- Prepare regular activity reports.
- Accountable for training, development and coaching own personnel
- Overseeing and evaluating the work of the subordinates.
- Conducting necessary training activities.
- Co-ordinate and manage in-house contractors and vendors to ensure work is completed as scheduled with high quality standard and precision.
- Formulate plans and allocate required manpower for all related maintenance work
- To respond promptly to production needs to maintain smooth and continuous plant operation.
- Review and monitor spare parts stock level for the plant
- Perform other maintenance-related tasks and when assigned by superior.
- Coordinates activities by scheduling work assignments, setting priorities, and directing the work of subordinate employees.
- Evaluates and verifies employee performance through the review of completed work assignments and work techniques.
- Ensures proper labor relations and conditions of employment are maintained.

REQUIREMENTS

Functional

- Knowledge of the occupational hazards and safety precautions of mechanical maintenance
- Knowledge and experience in performance management
- Knowledge in HSE and be able to drive it within the area of responsibility
- Developed knowledge of risk management and safety requirements
- Ability to coordinate work with other internal departments
- Advance experience on test equipment use
- Ability to plan, organizes, layout, and direct a variety of mechanical work projects
- Ability to coordinate work with other internal departments
- Ability to instruct and supervise employees
- Ability to work in extreme heat and physical work required conditions at site
- Ability to work on shift based work schedule
- Working conditions are normal for a manufacturing environment. Work involves lifting of materials and product up to 25 kg. Machinery operation requires the use of safety equipment to include but not limited to; eye safety glasses, hearing protectors, work boots, and hardhats

Behavioral

- Must have strong interpersonal and organizational skills
- Ability to lead and motivate a team of subordinates
- Ability to effectively manage time and coordinate work functions with coworkers
- Ability to establish and maintain effective working relationships
- Ability to work as part of a team

Education and experience

- Minimum experience in supervisor role is 3 years
- Diploma in technical field (University or Vocational school)
- Languages: Azerbaijani and Intermediate level of English is must
- Should have excellent written and verbal communication skills

APPLICATION PROCEDURE

Interested candidates should submit CV's to hr@socarpolymer.az / yabdullayeva@socarpolymer.az and indicate the position applying for in the Subject line.

The below vacancy is addressed to **nationals of Azerbaijan or with permanent residency in Azerbaijan**. All applications for the advertised post will be assessed and given equal opportunities.

Application closing date: **January 21, 2018**